

Development Matters 2020: Privacy Policy

Development Matters 2020 is brought to you by Sheringham Nursery School and Children's Centre. We are a maintained nursery school in the London Borough of Newham.

This privacy policy will explain how we use the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
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- How do we store your data?
- Marketing
- What are your data protection rights?
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What data do we collect?

We collect the following data:

- Your email
- Information you share with us by email or through Google Forms.

How do we collect your data?

You directly provide us with most of the data we collect. We collect data and process data when you:

- Sign up online for our newsletter on MailChimp.
- Voluntarily complete a Google Form or voluntarily provide feedback in any other way e.g. email or via social media.
- Use or view our website via your browser's cookies.

How will we use your data?

We collect your data so that we can:

- Email you with information about Development Matters 2020, and early years education and childcare.
- Update and improve the documents we share online.

We will not share your data with anyone else.

How do we store your data?

We store your data on our secure Google Drive and on MailChimp.

Marketing

We would like to send you information about our work to support the implementation of Development Matters 2020, and wider support for early education and childcare.

If you have agreed to receive emails, you may always opt out at a later date.

You have the right at any time to stop us from contacting you.

If you no longer wish to be contacted please click 'unsubscribe' in the footer of our newsletter.

What are your data protection rights?

We would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to ask us for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to ask us to correct any information you believe is inaccurate. You also have the right to ask us to complete the information you believe is incomplete.

The right to erasure – You have the right to ask us to erase your personal data, under certain conditions.

The right to restrict processing – You have the right to ask us to restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to our processing of your personal data, under certain conditions.

The right to data portability – You have the right to ask us to transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: info@sheringham-nur.newham.sch.uk

Call us at: 020 8553 2479

Or write to us: Development Matters 2020, Sheringham Nursery School and Children's Centre, Sheringham Ave, London E12 5PB.

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

We use cookies in a range of ways to improve your experience on our website, which may include:

- Keeping you signed in
- Understanding how you use our website

What types of cookies do we use?

Our website is hosted by WordPress.

[Find out more about how WordPress use Cookies.](#)

How to manage cookies

You can set your browser not to accept cookies. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

Our website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

We keep our privacy policy under regular review and place any updates on this web page. This privacy policy was last updated on 13.9.20.

How to contact us

If you have any questions about our privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email: info@sheringham-nur.newham.sch.uk

Call us at: 020 8553 2479

Or write to us: Development Matters 2020, Sheringham Nursery School and Children's Centre, Sheringham Ave, London E12 5PB.

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that we have not addressed your concern in a satisfactory manner, you may contact the [Information Commissioner's Office](#).

Telephone: 0303 123 1113

[Live chat](#)